

Minneapolis ASD Community of Practice

1/26/2017

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Agenda Item	Notes	Action Items
Greetings/ Welcome		
Purpose	Increase capacity of teachers working with kids with ASD across birth-21 in school and home settings through providing resources and supports to teams. Funded through MetroECSU Low Incident Project.	Review
Meeting Dates/Times Large Group	<p>3rd Thursday of the month (8:45-10:15am) with the exception of October. Will try to arrange Wedge Table..</p> <p>Focus of these meetings: Pre-Planning- 1) Housekeeping 2) Newsletter 3) Teacher training (3 types of meetings for each quarter) STAR Grant (including data review) 4) Google document updates.</p> <p>Navigator (including data review) Status of projects/action items.</p>	<p>Upcoming meetings: Thursdays, 8:45-10:15 Wedge Table (unless emailed about another location)</p> <p>February 16 March 16 April 20th</p>
Review our progress on our goals/work tasks since our last meeting.	<p>Jenn and Sarah will share about distribution to ECSE.</p> <p>Michele will share about translation options.</p> <p>? Is there someone who would like</p>	

	<p>to be our contact with the parent advisory group?</p> <p>Any additional ideas on distribution?</p> <p>Discussion: Michele and Hailey will update on discussion with David Gorke about google site. Will show group new Google Folder for storage of resources and where it will be located on the website.</p> <p>Actions to do: Jenn and Sarah will update on adding to early childhood resources.</p> <p>Ziggurat info to be moved to google site.</p> <p>Subgroup will update on progress with what will be moved onto the site - Adrienne, Michele, Hailey Rebecca, and Jennifer.</p>	
<p>Goals Review</p>	<p>Accommodation Speaker Ideas: Topic? People? Make sure related to re-licensure requirements.</p> <p>Michele and Kathy will update group on Pro Pay Course</p> <p>Michele and Hailey will update on STAR curriculum implementation</p> <p>Ideas on how to find time/topics/sub pay for New Teacher Training</p> <p>Any ideas on how to spend \$2000 at this point? Start brainstorming additional ideas for next month meeting.</p>	
<p>Computer Labs</p>	<p>Things we will cover in upcoming :</p>	

	SEA Training, AIM Modules, RISA/Inclusive Practices/Evaluation, Google Doc with resources *Pick Dates for Computer lab	
Work session for the last 30 minutes of our meeting	Groups will work on *Antecedent Based Interventions Section *Accommodation Section: Quarter 2: Summary of information regarding assessing need for and choosing accommodations. Tool: 2.5 and 3.4 *Parent Page	INCLUDE: Google drive folder! Any upcoming PD we want to include?

OUR GOALS for the 2016 School Year:

Statewide Goal (SG): (Must have at least one goal.)

SG 2: Increase application of information from the *MN Manual of Accommodations for Students with Disabilities in Instruction and Assessment*.

Measurable Activity (At least two):

1. Quarterly newsletters that highlight information regarding accommodations and specific tools from the manual will be created and dispersed via email to special ed list serve, district program facilitators, and special education directors and/or posted to the district's ASD Google Site.
 - a. Quarter 1: Link to accommodations manual, summary of highlights/important general information regarding accommodations. Tool: Table A-M (examples of types of accommodations).
 - b. Quarter 2: Summary of information regarding assessing need for and choosing accommodations. Tool: 2.5 and 3.4
 - c. Quarter 3: Summary of information regarding evaluating successful use of accommodations and data collection. Tool: 2.6
 - d. Quarter 4: Including student input into accommodation choices. Tool 2.2
2. We will host one event with a speaker to talk about Accommodations. Based on district need next year, we may bring in an outside speaker or may utilize variety of teachers within our district to how they are using accommodations across a variety of federal settings.
3. Create section of google site for accommodations that will include quarterly updates.

4. Two computer labs will be offered to increase teacher awareness of on-line tools available in the district, including accommodations utilizing the Ziggurat.

How will success be measured

1. The dates of the emails when quarterly newsletters are sent out and posted on the district's ASD Google site will be reported.
2. The date of the speaker/event about accommodations will be reported. Also, feedback from the staff who attend the event will be collected including a rating scale that indicates to what degree they feel the event addressed our goal of Increasing application of information from the *MN Manual of Accommodations for Students with Disabilities in Instruction and Assessment*.
3. The date when a section of the google site dedicated to accommodations is created will be reported.
4. The dates of the computer labs will be reported along with teacher feedback on usefulness in helping teachers access tools for accommodating students with ASD across settings.

2. Regional Goal (RG): (Must have at least one goal.)

RG5: Through professional development, ensure staff and parents have access to effective implementation for evidence based practices (EBP.)

Measurable Activity (At least two):

1. A Pro-Pay (Q-comp) Course will be offered on EBP Self-Management techniques to teachers across settings/disability areas. This course will include coaching teachers on data-based decision making and implementation to fidelity.
2. 4 EBPs will be highlighted next school year (1 per quarter)
 - a. Create quarterly newsletter entries on EBP for parents to be posted on google site and distributed to teachers to give to parents.
 - b. Create quarterly newsletter entries on EBP for staff to be posted on google site and distributed to teachers.
3. If district is chosen to be a part of the STAR grant through MDE, Community of Practice representatives will attend trainings and coach 2-4 teams through PDPLCs across the district throughout the 2016-17 school year regarding implementation of the STAR program to fidelity. EBPs addressed in STAR: Discrete Trial Training, Pivotal Response Training, Functional Routines.
4. Quarterly updates on district's ASD Google site for regional and district wide PD being offered towards the implementation of EBPs.
5. Provide 1-2 trainings during the school day for new teachers meeting the needs of students with ASD in their classrooms. These sessions will specifically address evidence-based practices. These sessions will be offered to 20-25 teachers.

Data: Baseline/Initial Data:

1. This Pro-Pay course is being developed in the summer of 2016 and has not been offered in the past.
2. No regular communication between the community of practice and district wide teachers regarding EBPs has been established to date.
3. 2-4 teachers in district have previously been trained in STAR implementation with no coaching provided.
4. Google site has just been created this Spring, 2016.
5. No regular new-teacher trainings have occurred in the past 3 school years regarding the implementation of EBPs for students with ASD.

Implementation Phase:

Initial Implementation: The first use of an innovation by teachers and others who have just learned how to use the innovation working in school and district environments that are just learning how to support the new ways of work.

How will success be measured:

1. Two surveys will be administered to individuals taking the Pro-Pay (Q-comp) Course assessing pre and post skills in implementation of EBP Self-Management techniques. In addition, participants will share their process of implementation to fidelity in on-line and in-class sessions and will be summarized for data purposes at the conclusion of the class.
2. Staff will be surveyed following the 4th quarter newsletter to determine what staff gained, levels of implementation, and feedback on next steps in staff development toward implementation of EBPs.
3. Teams participating in STAR training will be surveyed pre- and post- intervention. In addition, teachers participating in PLCs will complete an evaluation of this process and their levels of implementation with 3 EBPs covered in STAR training.
4. Quarterly dates of updates to the site will be reported.
5. Trainings during the school day for new teachers meeting the needs of students with ASD in their classrooms: Teachers will complete an evaluation of their experiences following these training sessions.

Quarterly Break-Down our plans towards the above goals

	Quarter 1 08/29-11/02	Quarter 2 11/07-01/26	Quarter 3 01/31-03/30	Quarter 4 04/10-06/14
Parent Letter EBP	Rules & Routines	Antecedent Interventions	Visual Supports/ Prompting	Self Management
Staff EBP	Rules & Routines	Antecedent Interventions	Visual Supports/ Prompting	Self Management

Accommodation and Tools	Disperse accommodation manual with description of what to look at? Possible accommodation training/highlights & examples (Tables A-M). Evaluation manual has an accommodation section.	Assessing need and choosing accommodations Tool 2.5 and 3.4	Evaluating Success/use of accommodations and data collection. Tool 2.6	Student Input Tool 2.2
Training for new ASD staff, Levels? Settings?	Undetermined - waiting on sub-pay options on this. Can consider Metro-ECSU or Q-comp funds.			
Computer lab		x	x	
Guest speakers? I.e. SELM, 5 point scale, etc.		Sarah has a speaker in mind - will get details and then update the group.	Make and Take	EBPs Gallery Walk
Quarterly Newsletter/ Housekeeping	Resources Purchased over summer	**TBD on date: Updated RISA resources/evaluation information **Online ASD support request form	Transition Resources/Process	Summer PD opportunities/resources for teachers. In and out of district, related to ASD.

		** Discuss, plan and then let folks know about Accommodation speaker at some point this year.		
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